**SUMMARY OF KEY POINTS**

1. Each candidate will be given 5 skills:
   1. Hand-washing
   2. 1 measurement skill
   3. 3 other skills
2. 30 minutes will be allowed to complete all 5 skills.
3. Each candidate will only need to introduce self by name and state client’s name during the hand-washing skill; this does not need to be done prior to each skill.
4. All 5 skills are performed on the same client, in the same room, one right after the other.
5. After the hand hygiene skill is performed, candidates may verbalize hand washing when required in each skill rather than actually washing hands.
6. Using hand sanitizer is not a substitute for verbalizing hand washing in each skill; the NAE will indicate when to use hand sanitizer (it is not a scored step).
7. An unlimited number of steps can be corrected in each skill, including critical element steps; however once skill completion has been stated by the candidate, no further corrections can be made in that skill.
8. Candidates will perform each skill and really perform as would be done for a resident (e.g. using running water, really bathing the client).
9. Once privacy has been provided (suggest doing this during the hand hygiene skill), keep privacy drawn during the remainder of the exam; there is no requirement to open the privacy curtain at the end of each skill; if a candidate has a manikin skill, that privacy curtain must also be closed during the skill.
10. KISS = Keep It Simple Student/Sister; the more steps a candidate adds to each skill, the more he/she is required to memorize; if it is not written in the handbook, it is not part of the test and is not required; there is no extra credit for doing extra steps!

\*NAE = Nurse Aide Evaluator